



Course Specifications

Course Title:	Financial Management
Course Code:	ACAC 234
Program:	Diploma in Accounting
Department:	Business Administration
College:	The Applied College
Institution:	KING ABDULAZIZ UNIVERSITY

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A. Course Identification

1. Credit hours: 4			
2. Course type			
a.	University <input type="checkbox"/>	College <input type="checkbox"/>	Department <input checked="" type="checkbox"/>
b.	Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>	Others <input type="checkbox"/>
3. Level/year at which this course is offered: Level 6 / Year 2			
4. Pre-requisites for this course (if any): ACAC 113			
5. Co-requisites for this course (if any): None			

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	3	70%
2	Blended	1	30%
3	E-learning		
4	Distance learning		
5	Other		

7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	36
2	Laboratory/Studio	
3	Tutorial	
4	Others (specify)	
	Total	36

B. Course Objectives and Learning Outcomes

1. Course Description To develop the knowledge and skills expected of a finance manager, in relation to investment, financing, and dividend policy decisions.
2. Course Main Objective 1-Explores the economic environment in which such decisions are made. 2-Introduction of investing decisions. This is done in two stages - investment in (and the management of) working capital and the appraisal of long-term investments. 3-Examining the various sources of business finance. Cost of capital and other factors that influence the choice of the type of capital a business will raise then follows. 4-Introduction to, and examination of, risks and the main techniques employed in the management of such risk.

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding	
1.1	Define the role of the financial management function and discuss the impact of the economic environment on financial management.	
1.2	Describe the working capital management techniques and effective investment appraisal.	
1.3	Recognize the alternative sources of business finance.	
1.4	Recognize the cost of capital and the factors which affect it.	
2	Skills :	
2.1	Estimate the principles of business and asset valuations.	
2.2	Explain and apply risk management techniques in business.	
2.3	Demonstrate the Group participation through and explain its importance to the organization, teams and individuals.	
2.4	Choose the Calculations the cost of capital.	
3	Values:	
3.1	Illustrate how the society to do Business finance for the firms.	
3.2	Evaluate the Raising short- and long-term finance through Islamic financing by Using information technology.	
3.3		
3...		

C. Course Content

No	List of Topics	Contact Hours
1	Financial management function: <ul style="list-style-type: none"> The nature and purpose of financial management Financial objectives, Stakeholders and impact on corporate objectives Financial and other objectives in not-for-profit organizations	7 Hours
2	Financial management environment: <ul style="list-style-type: none"> The economic environment for business The nature and role of financial markets and institutions The treasury function	7 Hours
3	Working capital management <ul style="list-style-type: none"> The nature, elements and importance of working capital The cash operating cycle Managing inventories Managing accounts receivable Managing accounts payable	7 Hours
4	Working capital finance <ul style="list-style-type: none"> The management of cash Cash flow forecasts Treasury management Cash management models Investing surplus cash Working capital funding strategies	7 Hours
5	Business finance <ul style="list-style-type: none"> Sources of, and raising short-term finance, long-term finance Financing through Islamic financing Internal sources of finance and dividend policy	8 Hours

Total		36

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge and Understanding		
1.1	Define the role of the financial management function and discuss the impact of the economic environment on financial management.	Lectures Class participation/ group discussion Problem solving questions Case study	Quizzes Assignments Class discussion Report writing
1.2	Describe the working capital management techniques and effective investment appraisal.	Students speech and presentation Self-study promotion	Problem solving sessions Midterms exams
1.3	Recognize the alternative sources of business finance.	Students counseling during office hours.	consisting of Written questions, true & false, multiple choice, etc.
1.4	Recognize the cost of capital and the factors which affect it.		Final Exam
2.0	Skills		
2.1	Estimate the principles of business and asset valuations.	Lectures Class participation/ group discussion Problem solving questions Case study	Quizzes Individual and group assignments Class participation
2.2	Explain and apply risk management techniques in business.	Students speech and presentation Self-study promotion	Problem solving Case study Midterms exams
2.3	Demonstrate the Group participation through and explain its importance to the organization, teams and individuals.	Students counseling during office hours.	consisting of Written questions, true & false, multiple choice questions, etc.
2.4	Choose the Calculations the cost of capital.	Individual counselling to resolve various problems faced by the students Assigning group work and counseling how to play role as team member and team leader Encouraging students to make class participation	Final Exam Active class participation Performance on exams, assignment and quizzes reflect their learning Instructor's assessment of students learning commitment and seriousness during individual supervisions hours.
3.0	Values		

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
3.1	Illustrate how the society to do Business finance for the firms.	<ul style="list-style-type: none"> Group discussion, class participation, Speeches and presentations. Encourage use of computer in projects,	Quizzes Numerical problem solving Case study Midterms exams consisting of Written questions, true & false, multiple choice questions, etc. Final Exam
3.2	Evaluate the Raising short- and long-term finance through Islamic financing by Using information technology.	Assignments and presentations. Assigning claims, underwriting and reinsurance calculations and numerical problem solving.	
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2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1			
2			
3			
4			
5			
6			
7			
8			

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

The faculty members are required to display at the front of their office a schedule dividing into lecture hours and office hours. The office hours are available for individual student's consultation and counseling which is on average 30-45 minutes per course per day.

Beside each faculty member provides counseling to their students, there are also other sources of counseling to students. These are college admission office and counsel and alumni office.

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	Eugene F. Brigham and Michael C. Ehrhardt. (2016). <i>Financial Management: Theory & Practice</i> . 15 th edition.
Essential References Materials	James, C., and John, M. (2016). <i>Fundamentals of Financial Management</i> . 15 th edition. Prentice Hall.
Electronic Materials	Saudi Organization for Certified Public Accountants : WWW.SOCPA.ORG.SA
Other Learning Materials	SEDI (Saudi Entrepreneurship development Institute). This Institute can enhance the skill for the person after obtaining the diploma and their credentials etc.

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	College maintains a very high standard of safety and security arrangements. Providing the students with healthy educational environment with all possible latest and essential educational equipment's and Supplies: <ul style="list-style-type: none"> • Lecture room with 25 to 30 student accommodation • Computer Lab with all its essentials accommodates 25 to 30 students • For higher number of students' seminar rooms are used which can accommodate up-to 200 students' time • Students library
Technology Resources (AV, data show, Smart Board, software, etc.)	College uses enough resources to ensure that the latest technology is used and thus modifications, improvements, updating and replacements are commonplace to stay compatible. College have following facilities: <ul style="list-style-type: none"> • Each lecture room is equipped with latest computer and computing devices including projectors, remote control screens. • All the information technology laboratory room have computer for each and every student • Each faculty member is also provided with lab top • Learning is also heavily computer based and each faculty member maintains his own website where students can access to carry out various learning activities.
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	Internet

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of Teaching	Students	<ul style="list-style-type: none"> • Every semester evaluation of each faculty member regarding effective teaching is done

Evaluation Areas/Issues	Evaluators	Evaluation Methods
		<ul style="list-style-type: none"> The administration department is responsible to carry out the task Standard form which contains set of questions is used to get the feedback from ever student about effective teaching for every subject they are being taught. Based on the students' feedback debriefing is done by the departmental head regarding what went well and what could have gone better.
Teaching	Faculty	<ul style="list-style-type: none"> Based on the Faculty feedback debriefing is done by the departmental head regarding what went well and what could have gone better.
Teaching	Program Leaders	<ul style="list-style-type: none"> Departmental Head or Chairmen's continuous evaluation of the faculty members. Students and Departmental Head meetings to discuss, among other aspects, the satisfaction with faculty members teaching standards. Frequent visit of classroom by vice dean of the college during lecture hours for good governance and observance. Faculty team from King Abdulaziz University pay visit to the college periodically to review each teacher's course portfolio and highlighting good work, deficiency or shortcomings to the departmental head or chairmen.
Improvement of Teaching	Program Leaders	<ul style="list-style-type: none"> Setting the benchmark for teaching standards and ensuring teachers adherence to these benchmarks. Faculty members frequently attending relevant lectures, seminars, training and workshops. Inviting speakers of repute to offer lectures to the college faculty to enhance teaching standards. Encouragement of faculty members to attend continuous professional development (CPD) programs. Holding intercollegiate meetings and discussion to share the best teaching methods and techniques. Motivational encouragement

Evaluation Areas/Issues	Evaluators	Evaluation Methods
		<ul style="list-style-type: none"> • Best faculty reward driven approach • Annually assessment of faculty members • Periodical all students and teachers gathering under one roof under the patronage of Dean for open discussion.
Standards of Student Achievement	Independent member teaching staff	Faculty of King Abdulaziz University pay periodical visit to the college where they review student's assessment papers such as assignment, quizzes, midterm exams, final exam.

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	Business Administration
Reference No.	One
Date	27-09-2022