

Course Description

Principles of Public Administration - PAD 271 (Required)

This course provides an overview of public administration, covering the principles, practices, and challenges of managing public sector organizations. Topics include the history of public administration, organizational theory, public policy, program evaluation, budgeting, human resource management, leadership, technology and ethical considerations. with specific reference to the Saudi context.

Administrative Report Writing - PAD 272 - (Required)

This course is designed to deliver basic knowledge and the research process to help students understand the scientific steps for research and academic writing. Therefore, at the end of this course, student will be able to address the research problem, identify the gap, and use the search engine to illustrate the literature review and his research. After that, students can choose the proper research approach for his project and the right data collection method. Learners will produce quality administrative written business documents including problem solving and critical thinking aligned to B2 level in lieu of CEFR (Common European Framework of Reference). The purpose of this course is to give students the tools and sufficient practice to produce professionally written business reports.

Introduction to Financial Accounting - ACCT 117 (Required)

This course introduces the fundamental principles of accounting and their role in business decision-making. Students learn the accounting equation, core financial statements, and ethical considerations in financial reporting. The course covers the full accounting cycle, including recording transactions using the double-entry system, adjusting accounts, and preparing financial statements. It also explores accounting for merchandising operations, inventory valuation methods, receivables management, and accounting for long-term assets such as depreciation, depletion, and amortization.

Principles of Macroeconomics - ECON 203 (Required)

This course focuses on main macroeconomic indicators and models such as the circular flow model, gross domestic product (GDP) and its measurement using expenditure and income approaches, the circular flow model, economic growth, jobs and unemployment, aggregate supply and aggregate demand. Also, a main focus of this course is on the business cycle and causes/effects of these fluctuations on the whole economy. In addition, the course introduces monetary and fiscal policies and how they can be used as tools to stabilize the economy and enhance economic growth. This course heavily depends on using of graphs and simple algebra to measure macroeconomic variables and express the relationships between them.

Political Science - PS 101 (Required)

This material is a general introduction to political science. It familiarizes the student with the concepts, theories, and institutions related to the scientific study of the phenomenon of “political power.”

This is achieved through the study of the following main areas:

- An introduction to the subject, its importance, branches, research methods, and its relationship with other sciences
 - A brief overview of contemporary political thought and ideologies
 - An explanation of the concept of the state and the political institutions that make up the political system
 - An exploration of international political relations, the nature of the international political system, international organizations, and foreign.
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Human Resources Management – PAD २४३ (Required)

This course explores principles and practices of human resource management (HRM) in the public and Nonprofit sectors. Students will learn about the unique challenges and opportunities of managing human resources in government agencies and third sector organizations. This course provides a comprehensive understanding of HRM in the public sector, preparing students for careers in government agencies, public organizations, or related fields.

Introduction to Nonprofit Organizations – PAD २४३ (Required)

This course provides an introduction to key management and leadership challenges unique to nonprofit organizations. It examines core issues in nonprofit administration, including the governance role of boards of directors, strategic planning processes, marketing and fund development, financial stewardship, and the management of volunteers and human resources. Emphasis is placed on the practical application of theory to enhance organizational effectiveness in the nonprofit sector.

Introduction to Strategic Planning – PAD २४० (Required)

This course explores the principles, processes, and practices of strategic planning in public and nonprofit organizations. Drawing on Bryson and George’s Strategy Change Cycle, students will learn to design, implement, and manage strategic planning efforts that align with mission, stakeholder expectations, and environmental realities. The course emphasizes evidence-based decision-making, stakeholder engagement, and performance accountability, equipping students with practical tools to diagnose challenges, formulate strategic responses, and lead organizations through change.

Case studies, simulations, and real-world applications will reinforce students' ability to think and act strategically in complex, dynamic public service contexts.

Organizational Behavior in Public Sector – PAD 276 (Required)

This course provides an overview of the field of Organizational Behavior (OB), focusing on the principles, practices, and challenges of managing human behavior in public sector organizations, as well as in other organizational contexts. Topics include the foundations of organizational behavior, organizational change, leadership, power and organizational politics, decision-making processes, motivation, effective communication, conflict management, as well as technological and ethical considerations

A.I. and Digital Transformation in Government - MIS 420 (Required)

This course is designed to provide you with a broad understanding of how artificial intelligence and digital transformation are shaping government operations today. With 4th Industrial Revolution technologies, governments are interacting with the public in completely different ways. E-government advancements, now deeply integrated into our daily lives, are set to be further transformed by AI, influencing how technology, economics, and society intertwine. Throughout the course, we will explore topics related to public administration, artificial intelligence, and digital transformation, exploring their origins, current impacts, and future potential.

Project Management and Evaluation - PAD 371 (Required)

This course is designed to give students the knowledge and tools needed to develop the expertise that managers are demanding. It focuses on how performance is becoming increasingly important in public and non-profit settings and explores performance-based management approaches. It will cover not only how to identify appropriate measures, but also how to implement a performance measurement system and manage for performance. And provide a challenging and stimulating framework of study for full time students that facilitates personal, academic and professional development as accredited by the Association for Project Management

Public Budgeting and Finance - PAD 372 (Required)

This course provides an in-depth exploration of public budgeting and financial management, focusing on the structures, laws, performance, and results that shape public budgeting processes. Students will gain a comprehensive understanding of the theoretical and practical aspects of public budgeting within various governmental contexts.

Local Government and Social Initiatives - PAD 373 (Required)

This course introduces students to the structures, functions, and challenges of local government management. Through the study of real-world cases and current practices, students will explore key areas such as public budgeting, human resources, emergency management, digital governance, strategic planning, and civic engagement. Emphasis is placed on understanding how local governments respond to contemporary issues such as climate change, social equity, infrastructure demands, and the rise of smart technologies. By engaging with practitioner insights and applied strategies, students will develop a foundational understanding of the tools and ethics of local public administration.

Public Policy and Decision-Making - PAD 374 (Required)

This course provides an in-depth introduction to the field of public policymaking, focusing on the structures, processes, and actors involved in the formulation and implementation of public policy in democratic systems. Students will explore major stages of the policy cycle, including agenda setting, policy formulation, adoption, implementation, and evaluation. Emphasis is placed on the roles of governmental institutions, interest groups, and political contexts in shaping policy outcomes. Through the study of real-world case studies and theoretical models, students will develop analytical skills to assess policy decisions, understand the challenges of policy implementation, and evaluate the impact of policies on society.

Public Relations & Communication - PAD 375 (Required)

The course includes the definition of public relations (PR), its objectives, basic operations, various roles and functions. The course has a series of applied cases of how PR is practiced today. It also devotes attention to the common competencies necessary for success as a communications professional, such as communication skills and critical thinking skills.

Public Private Partnerships - PAD 376 (Required)

This course provides a comprehensive overview of public-private partnerships (PPPs) as a strategic mechanism for delivering public infrastructure and services. Drawing on *The Public-Private Partnership Handbook* by Morley (2015) and *Public-Private Partnerships for Infrastructure* by Yescombe & Farquharson (2018), the course explores the policy frameworks, financial structures, and governance practices that underpin successful PPPs. Students will examine the full PPP lifecycle—from project planning and procurement to risk allocation, service delivery, and contract management. Through case studies and applied analysis, learners will gain the skills to assess value for money, structure effective agreements, and maximize joint working between sectors. Emphasis is placed on real-world application, stakeholder engagement, and performance accountability within diverse service and infrastructure contexts.

Leadership in Public Sector - PAD 377 (Required)

This course introduces students to the foundations and functions of leadership within public and nonprofit organizations. It expands students' understanding of leadership by exploring a wide range of theories, models, and styles, including those relevant to public service contexts. Through case studies, discussions, and applied exercises, students will learn to identify effective leadership behaviors and apply them to real-world challenges in the public sector. The course equips students with the skills and knowledge needed to become capable and ethical leaders in their future professional roles.

Policy Analysis - PAD 378 (Required)

This course introduces students to the fundamental concepts and practical tools of public policy analysis. Drawing on leading texts in the field, students will learn how to define policy problems, evaluate alternatives, and develop evidence-based recommendations using structured analytical methods such as the Eightfold Path. Through real-world case studies and applied exercises, the course emphasizes critical thinking, ethical awareness, and clear communication. By the end of the course, students will be equipped with foundational skills to understand, assess, and contribute to public policy decisions in governmental and nonprofit settings.

Economic Development and Planning - ECON 370 (Required)

This course provides students with an understanding of economic theories and analyses in the field of development economics. The course is designed to deal with a broad selection of issues and problems facing developing economies. The topics will discuss empirical facts and cover both macroeconomic theories of development and micro models at the household level to explain these facts. It will make you familiar with recent well-published empirical research that tries to answer some of the most important open questions in development using state-of-the-art methodologies.

Sustainable Development - PAD 471 (Required)

This course offers a comprehensive exploration of sustainable development through the lens of its three foundational pillars: environmental, economic, and social sustainability. It introduces concepts, strategies and applications to both adopt and implement an integrated approach of sustainable development. The course introduces key concepts, historical developments, global and local challenges, and practical strategies for addressing and promoting sustainability across sectors.

Governance of Public & Non-profit - PAD 472 (Required)

This course introduces students to the principles, structures, and practices of governance in public and nonprofit organizations, with a focus on the Saudi Arabia context. It examines governance frameworks, accountability mechanisms, strategic capabilities. The course highlights the evolution of governance models in Saudi Arabia, public value creation, and the growing role of the nonprofit sector in national development agendas.

Career Competencies and Work Ethics - PAD 473 (Required)

The course aims to provide students with a range of lectures and exercises focused on self-exploration and self-development to increase their potential for market employability. It will provide an overview of the job market, help students evaluate their current skills, and devise an action plan to develop additional skills. The course provides steps for students to take to allow them to gain and communicate the range of employability skills and behaviors to make them stand out from the crowd. The course encourages students to recognize that labor market skills are not a one-off process but, to have a truly bright future; students need to review their skill sets to ensure they remain employable constantly.

Co-Op Training - PAD 479 (Required)

This course provides students with supervised practical experience in public administration through placement in government or nonprofit organizations. It integrates academic knowledge with real-world practice, enabling students to apply administrative concepts, policies, and skills in professional settings. Students gain hands-on experience in organizational operations, public service delivery, and workplace ethics while developing communication, problem-solving, and decision-making skills. The course also includes reflective assignments and performance evaluations to enhance professional growth and readiness for careers in the public sector.

Risk and Crisis Management - PAD 474 (Elective)

The course introduces concepts, characteristics, and classifications of risk and crisis management, as well as the role of planning, organization, and training in confronting them. The course demonstrates methods for implementing emergency plans, starting with early warning and evacuation, search and rescue, medical care, dealing with victims, sheltering refugees, dealing with aid, assessing losses, and the stages of declaring a state of emergency.

Consultation Management - PAD 475 (Elective)

This course will provide students with a broad introduction to management consulting. It covers both the general consulting background and the practical skills needed to be successful in the field. The student will get exposure to essential consulting skills and

knowledge, Frameworks for collaborating with organizations, Problem-solving methodologies, and Project execution best practices.

Management of Modern Cities - PAD 476 (Elective)

This course explores the concept of smart cities and their role in promoting sustainable urban development from a global perspective. Students will gain insights into the technologies, policies, and strategies that drive the development of smart cities. The course will examine case studies from around the world to understand how smart city initiatives can address urban challenges such as transportation, energy, water management, and public safety. Through this course, students will learn to critically assess the potential and challenges of implementing smart city projects and develop the skills necessary to contribute to the creation of sustainable urban environments.

Innovation in Public Org. - PAD 379 (Elective)

This course introduces students to the foundations and functions of leadership within public and nonprofit organizations. It examines how to drive innovation in public organizations to improve effectiveness and citizen services. It covers the innovation process, different types of public sector innovation, overcoming barriers, engaging stakeholders, using technology, and measuring impact. The course equips students with the skills and knowledge needed to become capable to purpose and drive change in their future professional roles.

Healthcare Policy - HSA 477 (Elective)

Healthcare Reform and Evaluation - HSA 474 (Elective)

It provides and describes information of healthcare reform process and characteristics in the Kingdom of Saudi Arabia and World Health Systems. The course includes the following topics; Concept and theories of reform in general, Reform of health sector in different types of health systems, government role and private sector role in reform, commercial routine, hospital administration decentralization, increase in government resources through service fees, organizing private sector, capacity and reframing the health sector and recent issues of health reform.
