



Most Common Faults in Creating Blackboard Test

- ◆ Instructors don't explain test options in instructions field when preparing the test (Force completion, Timer, one question at page and prohibit backtracking).
- ◆ Instructors may mistakenly leave the correct answer to the default one in preparing T&F and MCQ question type (by default the first one is correct).
- ◆ Prepare 3 questions depends on each other to solve. Then choose to view each question in a page with prohibit backtracking.
- ◆ Preparing to export a pool or test file from the system then open it (it will be corrupted).



- ◆ Choose Timer without pressing “on” that allow the students to continue working on the test even if the timer ends. (in this case only if the browser closed, they won’t be able to re-take the test).
- ◆ Choose “force completion “without mention it to the student can cause problems (student may close browser if it stopped response for any reason or Internet went off). Then the student will not be able to re-take the test.
- ◆ Define a start and end time without choose “make the test available”.
- ◆ Define an end time after the due date then the student will be able to work on the test even after the end time but will appeared late in Grade Centre (keep the due date to the default).



- ◆ Make sure to correct the test in needed (only when as essay question is there).
- ◆ Instructors may choose not to preview “test” before posting it to the students.
- ◆ If you need to add more questions to the pool created for the purpose of creating a random block from it, the instructor writes the new questions in the same .txt file and then re-upload them again, and this make the questions duplicated in the test to the students.

E.g. a user created 5 questions then choose to upload it to the Blackboard with .txt files, then the instructor wants to add more question to be 7. The instructor writes on the same file with 5 questions then re-upload it again

(this could cause question duplication in the Test)