



## How to copy guest link in Blackboard Collaborate Ultra

To copy guest link in Blackboard Collaborate Ultra please follow these steps:

- ❖ When you create a new session → click on (Guest access) as in step (1)
- ❖ Click on (Create) as in step (2), so that the (guest link) of the session will appear

test

Event **1** Details

☒ Guest access

**Guest role**  
Participant

**Guest link**  
Save the session to get the guest link.

**Start**  
6/14/20 2:45 PM

**End**  
6/14/20 3:45 PM

☐ No end (open session)

☐ Repeat session

**Early Entry**  
15 min before start time

**2**

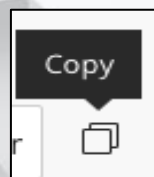
Cancel Create



## How to copy guest link in Blackboard Collaborate Ultra

To copy guest link in Blackboard Collaborate Ultra please follow these steps:

- ❖ Once you have clicked on “Create” as in step (2) the "guest link" will appear as in step (3)
- ❖ Copy the link by clicking on the small square next to the link as in step (4)



test

Event Details

Join session

☒ Guest access

Guest role: Participant

Guest link: <https://eu.bbcollab.cor>

Start: 6/14/20 2:45 PM

End: 6/14/20 3:45 PM

☐ No end (open session)

☐ Repeat session

Early Entry

Cancel Save