



Inquiries and solutions for faculty members (course space)



The following has been sent to my email The course space is almost running out. I used 640MB of

أوشكت مساحة المقرر الدراسي على
النفاذ. لقد استخدمت 648.61 ميغا
بايت من غير محدد.



here is the solution

First

Delete old and unrelated files from the scheduled content collection by following the steps below (as per diagram 1):

- 1.From the decision menu for Course Management
- 2.Collect content
- 3.Chose the first menu option with the course name
- 4.Identify unused files and large sized content which are not linked to the decision and delete them.

Second

Verify the size of the files uploaded from videos or shows in the content, as the size appears next to the file link (as per diagram 2)

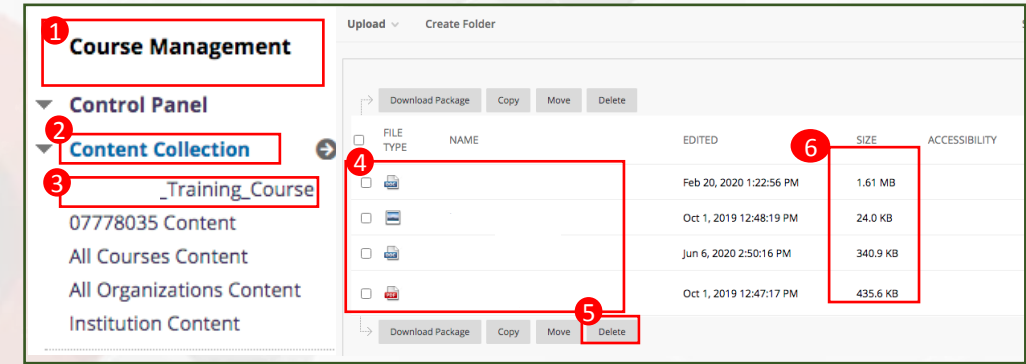


diagram (1)

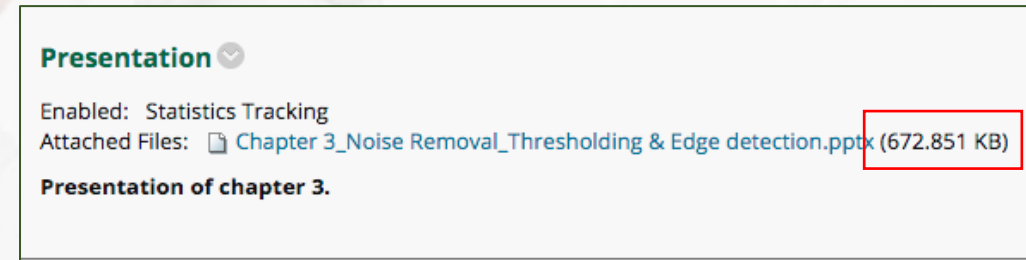


diagram (2)



The available space for a single course is 300 megabytes
Use it wisely by checking the file size and hard disk space periodically.